



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

RADHEY HARI GOVERNMENT P.G. COLLEGE

**RADHEY HARI GOVERNMENT POST GRADUATE COLLEGE, KASHIPUR
BAZPUR ROAD, KASHIPUR**

244713

rhgpgkashipur.org

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

(Draft)

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Radhey Hari Government Post Graduate College, Kashipur (U.S. Nagar) located in foothills of Kumaun Himalayas was established in 1973. College is about four kilometers away on Bazpur Road from the main city. The college is spread over an area of 33 acres. It is a co-educational institution and is affiliated to Kumaun University. The college is recognized by the University Grants Commission (U.G.C.) under section 2(f) (and 12 (B) of the UGC Act.

The college maintains three faculties viz., Arts, Science and Commerce with 10, 05 and 01 subjects group of choice respectively for the UG students. There are 07 (Hindi, English, History, Sociology, Economics, Political Science, Geography), 05 (Maths, Physics, Chemistry, Botany, Zoology) and 01 PG departments respectively in faculty of Arts, Science and Commerce. Institute also offers Ph.D. programme in all P.G. Departments. In addition to these regular programmes self financed B.Ed., PG Diploma in Yoga and Holistic Health and Diploma in Tourism are also being run. IGNOU and Uttarakhand Open University Centres of the college also offers several programmes. All these programmes have been designed strictly in accordance with the education policies of the state government which fulfill the need of the society not only in imparting quality higher education but also in making the students aware of the current regional, national and global trends.

It has been successfully delivering the quality education with the help of proficient teachers, and modern teaching aids, *i.e.* L.C.D. Projector, Internet etc. The students have been amply benefited by the expertise and experiences of the teachers. The college has been instrumental in bringing about educational, social, and cultural awareness among the students and resolving their education-related issues and problems. It has ever been supportive of social, educational, and cultural development of the region since its inception. This college is determined for character formation, and all round development of the students' personalities. Another goal is to motivate the students for employment-based and professional education through extra-curricular activities. The college also keeps trying to provide forum for students to sprout and nurture their intrinsic and acquired talents through extra-curricular activities.

Vision

The VISION of our college is to become a leading academic institution of higher education through the pursuit of excellence in teaching and research by offering value based quality education as well as various need based vocational courses to produce valuable human resources with an aim to develop our Uttarakhand into an ideal state in the era of global competence.

Our vision is further extended in the following points:

- Reaching up to the last needy person by increasing access while improving quality.
- Adoption of regional and state specific strategies.
- Introduction of need based vocational courses.
- Introduction of networking in the system and use of information technology for diversification.
- To develop into a dedicated college fraternity, striving to attain human excellence in the service of mankind.
- To see our students developing into trained intellectuals with highest moral values and social

commitment.

Mission

The MISSION of this college are as follows:

- To achieve excellence by enhancing human capabilities and potentials to the fullest extent and to provide all students an academic ambience to become more creative and innovative.
- To give opportunity of quality education to all deserving seekers based on the principle of equality and inclusiveness.
- To motivate and facilitate students and faculty for research with an aim to stretch the frontiers of knowledge.
- To design and implement action plans for various activities for quality enhancements.
- To offer vocational courses and specialized training in employable skill to youth and adults for their promising career prospects.
- To implement the assertive feedback responses from students and alumni for overall development of the institution.
- To provide value education program that inculcate moral values, social commitment, high level spiritual quotient and dignity of labour.
- To develop an attitude of reconciliation between man and nature for the sustainable development.
- To facilitate acquisition of knowledge and communication skill through research projects and extra-curricular activities.
- To contribute to the socio-economic progress of local community through appropriate (outreach) schemes, thereby ensuring overall development of students.
- To augment the infrastructure along with human resources of the college by incorporating modern means of teaching and learning aids such as ICT (information and communication technology) and other digital devices.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. High percentage of research scholars, who are actively involved in advanced research. Good percent of research scholars are gettingh NET-JRF and other project fundings.
2. High pass percentage of students.
3. High female student ratio.
4. College has a vast campus of 33 acres and big sports ground.
5. College has a big auditorium, which can host very big gatherings and conferences.
6. A college produces university topper and gold medalist students.

Institutional Weakness

1. Insufficient infrastructure facilities i.e. PG Classrooms in some of the departments with almost no separate room for research scholars.
2. Scarcity of technical/ laboratory staff who can assist the teachers.
3. Our main auditorium, which can host big gatherings and conferences is not in good condition.
4. Political pressure during admission process, as our college is situated in a politically affected city.

Institutional Opportunity

1. The college is getting a big grant of 2.0 crore from RUSA, which will be utilized in the upgradation of infrastructure, lab equipments, library, e-resources, computer labs, etc.
2. Zoology department has received a major project worth 30.58 Lacs from Science and Engineering Research Board, which has upgraded the research quality and further assures advanced infrastructure and lab equipment for the quality research.
3. The Alumni of this college are well placed and are very honourable members of society in the form of Mayor, M.L.A., cabinet ministers, etc. which could be channalized in fund raising and for enhancement of quality development of the college.

Institutional Challenge

1. Exceedingly high number of students and a high student-teacher ratio.
2. High political pressure during admission times.
3. Research facilities are still not adequate in certain Arts departments, which needs to be upgraded.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The curriculum is well-implemented by our college by ensuring regular classes strictly adhering to time schedule. **The faculty members have made teaching plans, which both month-wise and week-wise. The curriculum in the form of syllabus is divided into weekly lectures in a bid to complete the syllabus on time.** Teaching plans are even displayed on the college website, so that the student may be made well-aware of the class proceedings. Lectures are effectively delivered with the help of modern teaching aids, like LCD projector, Overhead Projector, white boards, green-boards, etc. **Four faculty members have participated in meetings of Board of Studies and Bar Council of India.**

Feedback on syllabus, examination schedule, etc. are timely taken from students and faculty members and conveyed to the affiliating university. **Apart from regular courses (B.A./ B. Sc./ B. Com./ M.A./ M.Sc./ M. Com. /Ph. D.), the college also has IGNOU and Uttarakhand Open University study centres wherein students can go for Diploma/Degree and P.G. courses through distant education mode. The college also runs self-finance courses, like B. Ed., P.G. Diploma in Yoga and Holistic Health. Diploma in Tourism is a new add-on programme started since last five years.** The modus operandi of the effective teaching and learning process to ensure qualitative delivery of curriculum is further enriched by the feedback from the following stakeholders, like students, alumni, parents, and academic peers.

Cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics have been incorporated in the syllabus of various subjects of Arts and Humanities, particularly subjects like, Sociology, Education and Political Science. The regular classes of which are ensured by the institution. Gender issues have been addressed in great detail at undergraduate and postgraduate level in Sociology, Political Science and Geography.

Currently, a major research project is also undergoing in the Department of Zoology, whose main focus is to minimize the usage of deleterious chemical pesticides, environmental protection and sustainable development. The project advocates the implantation of alternative eco-friendly, economic and self-sustaining pest management strategies, e.g. biological control.

Teaching-learning and Evaluation

The college has a very high enrolment percentage with number of students ranging between 4742 to 7990 during last five years. It has more than 2.0% of other state students. Almost half the reserved seats have been filled up by the reserved category students. Various Departments of our college are directed by the university to take internal assessment of the students. This internal assessment can be done by asking students to prepare projects, assignments, reports, etc. The students can be judged by their performance and could be grouped into slow and fast learners. These students can also be identified by their interactions in class room, fieldwork and laboratory. Attention has been given to the slow learner students to bring them back into mainstream.

There is 88.57% of full time teachers against the sanctioned post with 87.09% having doctor degree (Ph.D.) and they keep themselves updated with recent developments in their subjects by participating in various International and national conferences and seminars along with participating Orientation Programmes, Refresher and Short Term courses. The college realizes the importance of e-learning and its B. Ed. Department has organized an International Conference on “Role of e-Learning in Quality Education” during Feb. 22-23, 2015. Different methods for Teaching and Learning have been adopted by the faculty members, viz. Lecture method, Interactive method, ICT Enabled Teaching, Group Learning Method and Case Study Analysis & Discussion. Ratio of students to mentor for academic and stress related issues is 1129: 10.

The college prepares its academic calendar for undergraduate as well as postgraduate courses before commencement of every semester. This is displayed on departmental notice boards. The students have to appear twice per annum for main exam. However, for the evaluation of internal examination, the students have to appear for the test, which may comprise of a simple class test, project based assignment, viva-voce, powerpoint-presentation, *etc.* For effective implementation of Continuous Internal Evaluation (CIE) system, every academic department gives assignments to the students, which has to be prepared on the given stipulated time. **There is complete transparency in the internal assessment.**

Research, Innovations and Extension

The college has established a **Research Cell** where all the activities pertaining to research, innovative plans, and projects are implemented. **The college has successfully completed major and minor research projects and currently one major research project funded by SERB is undergoing.** High numbers of books, chapters in books, research papers, review articles have been published in esteemed journals of International and National repute. Faculty members regularly present their research papers in the International and National conferences/ symposia/seminars, etc.

The college has a good list of students under DST-INSPIRE programme, ICSSR and NET-JRF funded. College has **HEPSN Cell and Career Counselling Cell**, play major roles in providing help to differently-abled students and career oriented students, respectively. College has made its **IQAC Cell** in the form of an incubation centre, where apart from the meetings and discussion amongst the members of IQAC, students, alumni and other stakeholders. The **Women Common Room** is particularly made for the female students for their privacy.

College has various bodies, viz. National Cadet Corp (N.C.C.), National Service Scheme (N.S.S.), Red Ribbon Club, and Rovers & Rangers, which are highly instrumental in the extension activities that sensitize students to social issues and holistic development. The college has a committee that monitors the issues related to cleanliness awareness and making our campus green and clean. Social issues, like the importance of cleanliness, eco- protection and sustainable development, gender issues, HIV-AIDS awareness, discouragement of polythene, etc.

Infrastructure and Learning Resources

The college has Wi-Fi facilities and students along with other stakeholders freely access the Wi-fi facilities. Additionally, most of the departments have a full access to the computer internet facilities, which are cable based. Almost every department has computers, LCD / overhead projectors, printers and scanners along with the software. The college website is monitored and updated from time to time by the IQAC cell. The computers and printers of Administrative block and Computer Lab are connected in LAN. The whole campus of the college has Wi-Fi facility with a speed of 50 mbps. The college has EDU-SAT facility and students are benefitted by the lectures on various topics.

Most of the departments have LCD for Power Point presentation of students at PG level. College provides adequate facilities for sports, games, yoga centre, *etc.* There is more than 5 acre built up area out of total 33 acre campus area. The playground has sports facilities for outdoor games like Volley ball, Hand Ball, Badminton, kho-kho, kabaddi, Cricket, athletics related events like long jump, high jump, discus throw shot put, javelin throw, etc. and indoor games like carom and chess. The college organizes university and state levels sport championships regarding different sport events every year to encourage the students for the sport activities.

The College has Yoga department and currently runs the programme, viz. P.G. Diploma in Yoga and Holistic Health with total enrolment of 25 students. Yoga department has produced many proficient trainers who are serving the society working in Govt. and Private Sectors. For culture activities, the college a separate committee, which organizes cultural events and programmes time to time, particularly during Republic Day, Independence Day, Gandhi Jayanti, Annual Day, Sardar Patel Jayanti and other important days.

Central library of the college is accessible of all the students and teachers of all departments. Students and staff members can have an open access to the new books and the catalogues. College also provides a reading room, which also contains periodicals/ magazines and newspapers. Central Library has all the issues of VEDA amongst the other collection of rare books.

Student Support and Progression

The college gives scholarships to the SC/ST/OBC/ Minority students under reservation schemes. Apart from this, it also provide financial assistance to the meritorious students who above 80 percentile in the college. College also provides free coaching to the SC/ST students who are aspirants for the IAS/ PCS/ UPSC competitive examination. Students belonging to low income groups in General category are also benefitted from the college funds. A percent of students get benefitted from the Career Counselling Programmes.

The college has 11 students who are receiving NET-JFR fellowships, one JRF from ICSSR and one post doc fellow receiving fellowship from ICSSR funded project. Two Project Fellows are receiving fellowships from SERB-DST Funded Project.

The college has a Student Council and provides platform to the students for their active participation in the various academic & administrative bodies including other activities. The elected student representatives like, President, Vice-president, Secretary, Joint Secretary, Treasurer and representatives of different faculty (Science, Art and Commerce) took part in almost all the academic and administrative meetings, which are chaired by the Principal. Sports budget, College election, Annual day celebration, Sports events, Sports day are finalized only after having a meeting with faculty and elected members of Student union. Toppers and Rank Holders in every academic department and included as honorary members of respective Departmental Council. They are supposed to take part in every meeting of departmental council and participate in proper functioning of the department.

Every department organizes academic activities like Debate, Quiz competition, Poster presentation, Extempore, Model Presentation, etc. and the student members of the departmental Council actively took part in hosting such events along with their participation. The College has Alumni Association and the alumni are encouraged to register themselves on the college website. There are many alumni who are directly or indirectly contributing to the development of the college.

Governance, Leadership and Management

The College encourages the participation of all the stakeholders, including alumni, PTA, student union, staff members in various academic and administrative activities. Major Committees comprise of teachers and many include non-teaching staff and students as well. UGC norms, Kumaun University guidelines, State Government's guidelines are considered during the preparation of its perspective/strategic plans. The college approaches towards the fulfilment of its vision and mission taking a holistic approach by involving various stakeholders in the form of different councils, advisory and executive committees.

The faculty members along with the research scholars and post graduate students are encouraged by the college to attend and present papers in reputed journals, national or international seminars/ conferences/ workshops and symposia etc. The college encourages the students for different excursions and educational trips like visiting

academic places and institutes, libraries, industries for research, extension activities and also to extract finance from industries under corporate social responsibilities. Principal is the supreme authority and administers the college with the works with the support of different committees which are responsible and accountable. It is principal's prerogative to accept or reject the recommendations of the committees. Principal heads the college and is assisted by teaching and non-teaching staff in all activities and works with the four main sections, *i.e.* (i) administration, (ii) academics, (iii) training & placement, (iv) Extra-curricular activities and auxiliary bodies.

Ours is a government aided college, who receives grants from both state government and certain government funding agencies, like RUSA, UGC, SERB-DST, UCOST, *etc.* Zoology Department has established first highly equipped research laboratory by the funding of two major Research Projects sanctioned by UGC and SERB-DST. Apart from this funding from the government bodies, the revenue is also generated in the form of fees taken from the students in different programmes. Apart from government aided programmes, the college has self finance courses like, B. Ed., P.G. Diploma in Yoga and Natural Health, and Diploma in Tourism.

Institutional Values and Best Practices

The College organizes special programmes for gender sensitization and related issues. 30% horizontal reservation is provided to the female student during admissions. College has Women grievances cell which looks after the issues related to women. However, till date, no sexual harassment complaint has been reported so far. Anti-Ragging Cell is specially made to provide security to the new female students and their complaints are seriously addressed. For counselling, the college has a career counselling cell, which organizes programmes and events to deal with the career issues, especially for the career oriented students. The college has separate common rooms for both boys and girls. The separate common rooms may provide a platform for social interactions and compatibility among the same gender students.

Students, teachers and non-teaching staff once in a week to give one hour in cleaning the campus and removing any recurring solid wastes, polythenes, papers, falling leaves, wrappers, *etc.* This work is led by Principal and his committee. Dust bins are provided throughout the campus. Throwing the waste anywhere is strictly prohibited. Usage of plastic bags is discouraged within the premises of the College. Green Practices are followed by all the stakeholders of the college, like encouragement of usage of bicycle and paperless office. The college organizes National Festivals and Birth and Death Anniversaries of great Indian Personalities with great enthusiasm. It also expresses full transparency in Financial, Academic, Administrative and Auxiliary work.

The college is currently involved in TWO Best Practices, (i) “Botanical Garden containing economically important plants” and (ii) “Clean your College and Environment”.

College has excelled in the last five years is producing high numbers of university topper students. The college has a good list of meritorius students. One student, **Dr. Ravikant** is doing post doc receiving fellowship from ICSSR, Delhi and other **Ms. Preeti Chandra** is doing Ph.D. and receiving direct fellowship from ICSSR, Delhi. Most of our science students are receiving **DST-INSPIRE Fellowships**. The college has set high standards for the quality education in the recent three-four years and is in the process of par excellence in the field of teaching and research.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	RADHEY HARI GOVERNMENT P.G. COLLEGE
Address	RADHEY HARI GOVERNMENT POST GRADUATE COLLEGE, KASHIPUR BAZPUR ROAD, KASHIPUR
City	UDHAM SINGH NAGAR
State	Uttarakhand
Pin	244713
Website	rhgpgckashipur.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	CHANDRA RAM	05947-262332	8954095390	05947-262638	rhgpgc@gmail.com
IQAC Coordinator	Arun Kumar Singh	-	8954710069	-	ahmadpervez@yahoo.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details

Date of establishment of the college	01-07-1973			
University to which the college is affiliated/ or which governs the college (if it is a constituent college)				
State	University name		Document	
Uttarakhand	Kumaun University		View Document	
Details of UGC recognition				
Under Section	Date		View Document	
2f of UGC	01-04-1976		View Document	
12B of UGC	01-04-1980		View Document	
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	RADHEY HARI GOVERNMENT POST GRADUATE COLLEGE, KASHIPUR BAZPUR ROAD, KASHIPUR	Semi-urban	33	29000

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BSc,Botany	36	INTERMEDIATE	English + Hindi	480	342
UG	BSc,Zoology	36	INTERMEDIATE	English + Hindi	480	342
UG	BSc,Chemistry	36	INTERMEDIATE	English + Hindi	880	835
UG	BSc,Physics	36	INTERMEDIATE	English + Hindi	560	508
UG	BSc,Mathematics	36	INTERMEDIATE	English + Hindi	560	508
UG	BA,English	36	INTERMEDIATE	English	1080	974
UG	BA,Hindi	36	INTERMEDIATE	Hindi	1600	1471
UG	BA,Sociology	36	INTERMEDIATE	English + Hindi	1600	1524
UG	BA,Political Science	36	INTERMEDIATE	English + Hindi	1600	1583
UG	BA,History	36	INTERMEDIATE	English + Hindi	1200	1056
UG	BCom,Commerce	36	INTERMEDIATE	English + Hindi	1000	933

UG	BA,Geography	36	INTERMEDIATE	English + Hindi	480	458
UG	BA,Economics	36	INTERMEDIATE	English + Hindi	600	531
UG	BA,Sanskrit	36	INTERMEDIATE	Hindi	480	101
UG	BA,Education	36	INTERMEDIATE	English + Hindi	880	815
UG	BA,Home Science	36	INTERMEDIATE	English + Hindi	480	366
UG	BEd,B Ed	24	GRADUATION	English + Hindi	100	98
PG	MSc,Botany	24	B. Sc.	English	63	51
PG	MSc,Zoology	24	B. Sc.	English	63	57
PG	MSc,Chemistry	24	B. Sc.	English	63	57
PG	MSc,Physics	24	B. Sc.	English	63	45
PG	MSc,Mathematics	24	B. Sc.	English	160	94
PG	MA,English	24	Graduation	English	160	95
PG	MA,Hindi	24	Graduation	Hindi	160	60
PG	MA,Sociology	24	Graduation	English + Hindi	160	119
PG	MA,Political Science	24	Grduation	English + Hindi	160	97
PG	MA,History	24	Graduation	English + Hindi	160	91
PG	MCom,Commerce	24	B. Com	English + Hindi	190	189
PG	MA,Geography	24	Graduation	English + Hindi	160	19
PG	MA,Economics	24	Graduation	English + Hindi	120	61
PG Diploma	PG Diploma,	12	Graduation	English +	50	25

recognised by statutory authority including university	Yoga			Hindi		
Doctoral (Ph.D)	PhD or DPhil, Botany	36	M. Sc. Botany	English	4	2
Doctoral (Ph.D)	PhD or DPhil, Zoology	36	M. Sc. Zoology	English	26	13
Doctoral (Ph.D)	PhD or DPhil, Chemistry	36	M. Sc. Chemistry	English	12	0
Doctoral (Ph.D)	PhD or DPhil, Physics	36	M. Sc. Physics	English	16	6
Doctoral (Ph.D)	PhD or DPhil, Mathematics	36	M. Sc. Mathematics	English	4	0
Doctoral (Ph.D)	PhD or DPhil, English	36	M.A. English	English	4	2
Doctoral (Ph.D)	PhD or DPhil, Hindi	36	M. A. Hindi	Hindi	12	9
Doctoral (Ph.D)	PhD or DPhil, Sociology	36	M. A. Sociology	English + Hindi	12	1
Doctoral (Ph.D)	PhD or DPhil, Political Science	36	M.A. Pol Science	English + Hindi	16	9
Doctoral (Ph.D)	PhD or DPhil, History	36	M.A. History	English + Hindi	4	2
Doctoral (Ph.D)	PhD or DPhil, Geography	36	M.A. Geography	English + Hindi	14	2
Doctoral (Ph.D)	PhD or DPhil, Economics	36	M.A. Economics	English + Hindi	10	6

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				18				22			
Recruited	0	0	0	0	10	8	0	18	14	8	0	22
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				50
Recruited	24	4	0	28
Yet to Recruit				22
Sanctioned by the Management/Society or Other Authorized Bodies				13
Recruited	13	0	0	13
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				1
Recruited	1	0	0	1
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	10	8	0	12	6	0	36
M.Phil.	0	0	0	0	0	0	1	1	0	2
PG	0	0	0	0	0	0	1	1	0	2

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	2	1	0	3
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	3	0	0	3

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	4	2	0	6
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	3	0	4

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	1		0		1

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
Doctoral (Ph.D)	Male	27	4	0	0	31
	Female	21	4	0	0	25
	Others	0	0	0	0	0
PG Diploma recognised by statutory authority including university	Male	10	0	0	0	10
	Female	15	0	0	0	15
	Others	0	0	0	0	0
PG	Male	250	14	0	0	264
	Female	511	23	0	0	534
	Others	0	0	0	0	0
UG	Male	1850	58	0	0	1908
	Female	2605	10	0	0	2615
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	362	317	378	325
	Female	236	219	270	171
	Others	0	0	0	0
ST	Male	65	54	55	108
	Female	33	31	35	61
	Others	0	0	0	0
OBC	Male	180	179	227	14
	Female	135	134	157	153
	Others	0	0	0	0
General	Male	1636	2002	1687	1724
	Female	3678	3497	3241	2186
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		6325	6433	6050	4742

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 32	File Description	Document
	Institutional Data in Prescribed Format	View Document

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
32	32	32	32	32

3.2 Students

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4742	6050	6433	6325	7990
File Description		Document		
Institutional Data in Prescribed Format		View Document		

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1760	2250	2400	2400	2960
File Description		Document		
Institutional data in prescribed format		View Document		

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2272	2524	4775	2306	2050

File Description	Document
Institutional Data in Prescribed Format	View Document

3.3 Teachers

Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
50	48	52	51	47

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
56	56	56	56	56

File Description	Document
Institutional data in prescribed format	View Document

3.4 Institution

Total number of classrooms and seminar halls

Response: 46

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
11.61	11.86	11.86	9.78	8.3

Number of computers

Response: 50

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

The curriculum devised by Kumaun University, Nainital is well-implemented by our college by ensuring regular classes that are strictly adhere to time schedule. The periodic revision of the syllabi by the University is automatically implemented by the college. The maximum possible presence of the students is ensured.

To enable the effective delivery of the curriculum, the faculty members have made teaching plans, which both month-wise and week-wise. The curriculum in the form of syllabus is divided into weekly lectures in a bid to complete the syllabus on time. Steps are also being taken to display the teaching plans on the college website, so that the student may be made well-aware of the class proceedings.

Lectures are effectively delivered with the help of modern teaching aids, like LCD projector, Overhead Projector, white boards, green-boards, and other new technological gadgets.

Four faculty members are active members of various statutory bodies such as Bar Council of India, Executive Council and Academic Council and have participated in meetings of Board of Studies and Bar Council of India. Feedback on syllabus, examination schedule etc. are timely taken from students and faculty members and conveyed to the affiliating university.

Apart from regular courses (B.A./ B. Sc./ B. Com./ M.A./ M.Sc./ M. Com. /Ph. D.), the college also has IGNOU and Uttarakhand Open University study centres wherein students can go for Diploma/Degree and P.G. courses through distant education mode.

The modus operandi of the effective teaching and learning process to ensure qualitative delivery of curriculum is further enriched by the feedback from the following stakeholders:

- a). **Students:** Through regular interactions inside and outside the class-rooms.
- b). **Alumni:** Feedback on curriculum is obtained during half-yearly and annual meetings.
- c). **Parents:** Through interaction during various occasions especially during PTA meeting, Annual Function, NSS, NCC, Yoga, Rovers & Rangers Camps and various other community programmes.
- d). **Academic Peers:** Through interaction during various meetings, Workshops and Seminars.
- e). **Community:** During NCC, NSS, Yoga, Rovers and Rangers Camps.

The faculty members are exerting their level-best efforts by incorporating, planning and implementing a

number of best practices in Curricular Aspect. Since merely bookish knowledge is not sufficient in present time, various departments of the College have planned and implemented the programmes to promote general, transferable skills among the students through modern aids like LCD projectors, Excursion, Field Trips, Guest Lectures, Paper Reading, Debates, Class-room Seminars, Quiz Competitions and Chart/Poster presentations, etc. In case of shortage of faculty members, we timely inform the directorate for the faculty back-up to avoid any kind of the inconveniences in the delivery of curriculum.

Principal of this college takes keen interest in having regular dialogue with the teachers and staff to make them aware with their responsibilities towards the objectives of the college. Furthermore, the principal timely monitors the classes by taking regular visits in the class and directly interacting with the students.

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 5

1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	1	1

File Description

Details of the certificate/Diploma programs

Document

[View Document](#)

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 24.19

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	2	2	2	2

File Description

Details of participation of teachers in various bodies

Document

[View Document](#)

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years**Response:** 3.13

1.2.1.1 How many new courses are introduced within the last five years

Response: 1

File Description**Document**

Details of the new courses introduced

[View Document](#)**1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented****Response:** 3.13

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

Response: 1

File Description**Document**

Name of the programs in which CBCS is implemented

[View Document](#)**1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years****Response:** 0.27

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
18	15	16	16	16

File Description**Document**

Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs

[View Document](#)**1.3 Curriculum Enrichment**

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

Cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics are highly essential to be imparted in the students to sensitize about their Societal Commitment and accountability. University has ensured that chapters related to these issues should be incorporated in the syllabus of various subjects of Arts and Humanities, particularly subjects like, Sociology, Education and Political Science. The regular classes of which are ensured by the college. Gender issues have been addressed in great detail at undergraduate and postgraduate level in Sociology, Political Science and Geography.

For example, issues pertaining to gender, domestic violence and dowry have been raised and addressed in B.A. III Sociology paper II (i.e. Applied Sociology). M.A. IV Semester Sociology has paper III, which strictly deals with all the issues (economic and political participation) pertaining to Gender and Society. Issues regarding Feminism and Environmentalism are discussed in B.A. (III Semester) Political Science, while its fourth semester deals with Gender.

University has imposed compulsory education of Environmental studies to all arts, science and commerce students in a bid to inculcate environmental awareness and bring forth burning and global issues pertaining to environment and climate change.

Currently, a major research project is also undergoing in the Biocontrol Laboratory, Department of Zoology, whose main focus is to minimize the usage of deleterious chemical pesticides, environmental protection and sustainable development. The project advocates the implantation of alternative eco-friendly, economic and self-sustaining pest management strategies, e.g. biological control.

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 1

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 1

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document

1.3.3 Percentage of students undertaking field projects / internships

Response: 0

1.3.3.1 Number of students undertaking field projects or internships	
File Description	Document
Institutional data in prescribed format	View Document

1.4 Feedback System

<p>1.4.1 Structured feedback received from 1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus-Semester wise/ year-wise</p> <p>A.Any 4 of the above</p> <p>B.Any 3 of the above</p> <p>C. Any 2 of the above</p> <p>D. Any 1 of the above</p> <p>Response: A.Any 4 of the above</p>
<p>1.4.2 Feedback processes of the institution may be classified as follows:</p> <p>A. Feedback collected, analysed and action taken and feedback available on website</p> <p>B. Feedback collected, analysed and action has been taken</p> <p>C. Feedback collected and analysed</p> <p>D. Feedback collected</p> <p>Response: A. Feedback collected, analysed and action taken and feedback available on website</p>

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 2.12

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
92	98	144	178	158

File Description	Document
List of students (other states and countries)	View Document
Institutional data in prescribed format	View Document

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 93.72

2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4742	6050	6433	6325	7990

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
5597	6100	6425	7155	8308

File Description	Document
Institutional data in prescribed format	View Document

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 43.16

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
834	1122	934	1011	1110

File Description	Document
Institutional data in prescribed format	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

Assessment of the learning levels of the students:

Various Departments of our college are directed by the university to take internal assessment of the students. This internal assessment can be done by asking students to prepare projects, assignments, reports, etc. The students can be judged by their performance and could be grouped into slow and fast learners. These students can also be identified by their interactions in class room, fieldwork and laboratory.

College's approach towards Slow Learners:

Various departments of the college organizes special sessions and classes to provide proper counselling/ programs to the slow learners. Slow learners are kept in separate section and exams are conducted to them. Our aim is mainly to increase the pass percentage of the students. The student counselor assesses the nature of their problems and then motivates them in a friendly way to reach their academic goals. Extra classes are organized to clarify doubts, re-explaining of critical topics for improving performance. Appropriate counseling with additional teaching, eventually helps to attend classes regularly.

College's approach towards Quick Learner's:

Quick learners are identified through their performance in examinations, interaction in class room and laboratory, their fundamental knowledge, concept understanding and articulation abilities etc. The Institute promotes independent learning that contributes to their academic and personal growth. The purpose of assessment is to engage a campus community collectively in a systematic and continuing process to create shared learning goals and to enhance learning. Those who have direct instructional and supportive contact with the students and those who lead assessment initiatives are responsible for motivating and involving the rest of the campus community.

2.2.2 Student - Full time teacher ratio	
Response: 94.84	
2.2.3 Percentage of differently abled students (Divyangjan) on rolls	
Response: 0.08	
2.2.3.1 Number of differently abled students on rolls	
Response: 04	
File Description	Document
Institutional data in prescribed format	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Different methods for Teaching and Learning have been adopted by the faculty members. The Teaching – learning activities are made effective through illustration and special lectures. To acquire first-hand knowledge on the subjects and current practices students are engaged in field study. Some faculty members teach lessons through Power point presentations to develop focus and interest of students. Some of the methods are mentioned below:

Lecture method: Mostly, the faculty members resort to this conventional method, as it introduces and explains the subject

Interactive method: The teachers make motivate and involved the students to participate in group discussion, role-play, subject quiz, discussion, etc.

ICT Enabled Teaching: · This type teaching needs e-resources, particularly, computer, powerpoint projector, screen, Wifi, *etc.* A few departments, especially Zoology, have resorted to ICT enabled teaching process. Online reference, lecture talks, educational videos and web reference support the teaching-learning process. The college has installed fast speed Wi-Fi internet in the campus to provide e-support to the students. The college website is updated on the daily basis and displays the notice of curricular-based assignments, text and field activities in advance. Faculty members provide instructional materials to the students for easy follow-up / understanding the concepts on the college website.

Case Study Analysis and Discussion: This type of analysis has been a part of the syllabi of most of the programme, especially in PG syllabi. The faculty members encourage the students to involve in case study analysis and discussion.

Group Learning Method: This type of learning provides average students and slow learners to develop

problem solving, interpersonal, communication skills.

Other methodologies that are practice in our institution include Collaborative, Project Based and Problem Based Teaching and Learning. The university has provided a mandatory internal assessment in every paper of the subject. This task may be achieved by giving the students project based assignments, which may include intensive interaction and participation.

In addition, the students actively participate in various activities like class room seminars on chosen/ assigned topics, home assignments, model preparation, activities of various committees under departmental councils, student union, national organizations like NCC/NSS, Sports activities and other competitions.

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 50

2.3.2.1 Number of teachers using ICT

Response: 25

File Description	Document
List of teachers (using ICT for teaching)	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 112.9

2.3.3.1 Number of mentors

Response: 42

2.3.4 Innovation and creativity in teaching-learning

Response:

Faculty members of the college keep themselves updated and abreast with recent developments in their subjects through participating in various International and national symposia, conferences and seminars along with participating in UGC sponsored Orientation Programmes, Refresher and Short Term courses in different multidisciplinary subjects.

The college realizes the importance of e-learning and its B. Ed. Department has organized an International Conference on “Role of e-Learning in Quality Education” during Feb. 22-23, 2015. The conference provided a big opportunity to the students to understand that affordable e-learning solutions exist for both computers and internet. The college possesses the facility of EDU-SAT where students are illuminated by attending and listening the quality lectures on various academic topics.

The College enhances the creativity amongst the students by providing opportunities to contribute various popular science articles, research articles, poems, short stories, etc. for publication in the Annual College Magazine. Through various departmental council activities, the college encourages the students and hunts the talent within them. Major activities organized by the academic councils are essay-writing, debate, quiz, creative writing, etc. The morale of the students is boost up by felicitating and honouring them by prizes and Certificates.

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 88.57

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 87.09

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
40	43	46	46	41

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document

2.4.3 Teaching experience per full time teacher in number of years

Response: 10.8

2.4.3.1 Total experience of full-time teachers

Response: 540

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 0

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 49.64

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
26	30	29	29	25

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

Previously, during the annual system, students used to appear only once for examination and they were graded according to their performance in the examination. But currently, major reform has been occurred in evaluation process. Now the students have to go through Continuous Internal Evaluation (CIS). The university has scheduled a semester system at Graduation and Post Graduation Levels. This divides the examination process into two parts, viz. Internal Examination and External Examination.

Nowadays, the students have to appear twice per annum for main exam. However, for the evaluation of internal examination, the students have to appear for the internal assessment evaluation/ exam/ test. This may comprise of a simple class Test, project based assignment, viva-voce, powerpoint-presentation, class performance, group discussion, mock lecture, presentation, quizzes *etc.*

This Continuous Internal Evaluation has immensely benefitted both the teachers and the students. This is so because; the teaching faculty-members come to know the present condition regarding the performance of the student. This assessment also provides the student an opportunity to self-assess themselves and to prepare accordingly for their future assessments.

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

The college's indigenous internal assessment is transparent with due formative and summative evaluation. For effective implementation of Continuous Internal Evaluation (CIE) system at the departmental level, every department gives assignments to the students, which has to be prepared on the given stipulated time. An academic calendar clearly specifying the date/time of various academic events to take place during the academic session should be notified prior to the commencement of the academic session. It also promotes the student to participate in mini project demonstration, model exhibition, programming skill competitions, mega projects, technical paper presentation, workshop, and seminar. CIE Components also includes MCQs, Quiz competition, home assignments, Lab Exercises and Practicals. The participation and performance of students in sports, NSS, and other extracurricular and cultural activities is also given weightage. Every year the events are organized at institute level as well as departmental level which will cover all the types of competitions as mentioned above. Industrial visits are arranged for the students and students submit the visit report which is also evaluated for term work marks. For each programme viz., UG, PG and Professional courses, suitable components are included in their CIE. The participation and performance of students in sports, NSS, and other extracurricular and cultural activities is also given weightage.

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

There is complete transparency in the internal assessment.

At the beginning of the semester, faculty members inform the students about the various components in the assessment process during the semester. The internal assessment test schedules are prepared by the faculty members and students are informed well in advance. The marks obtained by the students in internal assessment tests are uploaded periodically on the university web portal. Noting the values in observation and validating the theoretical aspects student must submit lab record regularly. Day to day performance of the students is assessed for every experiment which includes regularity, performance, viva and the promptness in submitting the record. For laboratory courses, the marks/grade scored by the student for each experiment is indicated in the observation/record. The independent learning, practical approach to the real-time applications is tested by viva voce for laboratory courses.

Redressal of grievances at college level:

The college has an Examination Committee, which takes care and immediately address any grievances of student that are related to examination. Students can receive a photocopy of their answer sheet/ evaluated copy through RTI Act, 2005. It's a time-bound process, as the complaint is carried forward to the controller of examination of the University, and University has to respond within 30 days. The student may directly approach the “**University Redressal Cell**” via In charge, Examination Committee and Principal of the College.

The University also provides the facility of scrutiny of marks awarded to the students, and students may get their marks re-counted if they feel any doubt in their marks obtained. The entire process from admission of the student to the uploading of the marks of Internal Assessment/ Practicals has been digitalized. This provides transparency and fair evaluation prospects to the students. Examination Committee also addresses any issues or grievance related to the missing of roll number in the roll list/ misprint of the candidate names or other important details, etc.

2.5.4 The institution adheres to the academic calendar for the conduct of CIE**Response:**

The college prepares its academic calendar for undergraduate as well as postgraduate courses before commencement of every semester. This academic calendar is displayed on departmental notice boards. Steps have also been taken to display the academic calendar on the college website. Subject loads are allocated to faculty members by their heads of the departments well before advance so that they could make the plans. Every faculty member has been instructed by the principal of the college to prepare a teaching plan for each theory and laboratory courses much before the start of the semester.

Academic calendar is the back bone of various teaching-learning plans prepared before start of every semester. The teaching plan includes Lecture number, Unit number, content of syllabus to be covered, methods of delivery, modern tool, papers referred, text book/reference book, website referred *etc.* Each and every department in the college monitors the quality of the teaching learning by continuous counselling through department meetings, students feedback on teaching- learning activity, and brain storming in the meetings for different teaching strategies.

The student has to undergo continuous assessment process throughout the year, which keeps him/her motivated to lift his/her performance level. Besides this, students' attendance, performance in the class, and discipline are also taken into account during evaluation process. The college uploads the marks of internal assessment obtained by the students on the university's website.

2.6 Student Performance and Learning Outcomes**2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students****Response:**

The programme outcomes are displayed on notice board, college website and communicated to the students through the personal interactions with the faculty members and the students. Programme Specific Outcomes of the students of Professional Diploma Course like P.G. Diploma in Yoga and Diploma in Tourism are evaluated on the basis of this fact whether they have succeeded in acquiring professional and entrepreneurial skills for economic empowerment of self in particular and community. At the end of the programme, the students of Yoga are checked whether they are capable enough to demonstrate knowledge and skills of yoga science necessary to become professional yoga trainer, integrate and apply knowledge of Yoga and spiritual evolution for the practice of yoga as healthcare therapy, instill the intellectual skills to analyze and solve healthcare disorders through designing specific yoga therapies.

The college also offers B.Ed. (self finance) course with a temporary affiliation, which aims to produce team of well-trained individual knowledgeable in education and its various dimensions. This programme intends to provide learning-experiences, which will enable students to understand and appreciate knowledge structures and paradigms of education, develop professionals for effective participation in educational actions in different areas of education. The college conducts meetings of both PTA (Parents Teachers Association) and Alumni, where programme outcomes, course outcomes and Programme Specific Outcomes are discussed and fruitful suggestions for the quality improvement are implemented in the interest of the students.

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

The marks obtained by the students of UG and PG level during internal & external assessment through Class-Test, preparatory assignments, practical examination, field works, excursions, semester examination etc. are reflective/ indicative of Programme/ Course outcomes.

Besides this, each department organizes Presentations, Quizzes, Chart/ Poster competitions to motivate the students to exert a little bit extra efforts for improving their performance.

The questions of preparatory assignment are set in such a way so as to give the students the opportunity to have creative freedom overlapping the limitation of the curriculum.

A programme outcome is focused on learning outcomes. The students are evaluated on the basis of knowledge and skill acquired by them during teaching-learning process and proper care is taken whether he/she is skilled enough to demonstrate it at the end of the course/programme.

2.6.3 Average pass percentage of Students

Response: 86.4

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 3188

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 3690

File Description	Document
Institutional data in prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response:

NAAC

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 41.02

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
30.58	1.45	8.989	0	0

File Description

Document

List of project and grant details

[View Document](#)

3.1.2 Percentage of teachers recognised as research guides at present

Response: 48

3.1.2.1 Number of teachers recognised as research guides

Response: 24

3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0.24

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 03

3.1.3.2 Number of full time teachers worked in the institution during the last 5 years

Response: 63

File Description

Document

Supporting document from Funding Agency

[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

College has established a **Research Cell** (whose coordinator is Dr. Ahmad Pervez), where all the activities pertaining to research, innovative plans, projects are implemented. The young undergraduate and postgraduate students under DST-INSPIRE programme are encouraged to prepare their projects and research cell provides them all the basic research facilities. NET-JRF students of our college also get benefitted by the research cell. Furthermore, regular classes for the Pre-Ph.D. courses are also organized in this cell.

College has a **HEPSN Cell**, which caters all the needs pertaining to differently abled students. **Career Counselling Cell** of our college plays an important role in providing details knowledge to the students regarding their career. This cell also organizes many gatherings and meetings of the students with the experts and stalwarts of the respective fields who guide the students for their career opportunities. Eminent personalities who have significantly contributed in the area of research and social activities are invited as resource persons . These persons are mentors to our students.

College has made its **IQAC Cell** in the form of an incubation centre, where apart from the meetings and discussion amongst the members of IQAC, students, alumni and other stakeholders also visit if any function of Prime Minister is broadcast on the TV, as IQAC Cell has a big monitor, which has video conferencing facilities. Furthermore, 15 computers have also been installed there to provide ICT aids to the students.

College also has a **Women Common Room** in the form of a women cell, where the female students can sit and interact amongst themselves in their gender isolation facilities.

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 0

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of workshops/seminars during the last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: Yes

File Description	Document
Institutional data in prescribed format	View Document

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: No

3.3.3 Number of Ph.D.s awarded per teacher during the last five years

Response: 0.85

3.3.3.1 How many Ph.Ds awarded within last five years

Response: 22

3.3.3.2 Number of teachers recognized as guides during the last five years

Response: 26

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 0.34

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	3	3	5	3

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 0.58

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
13	5	9	0	2

File Description	Document
List books and chapters in edited volumes / books published	View Document

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

College has various bodies, viz. National Cadet Corp (N.C.C.), National Service Scheme (N.S.S.), Red Ribbon Club, and Rovers & Rangers, which are highly instrumental in the extension activities that sensitize students to social issues and holistic development. Furthermore, college has a committee, which monitors the issues related to cleanliness awareness and making our campus green and clean. Social issues, like the importance of cleanliness, eco- protection and sustainable development, gender issues, HIV-AIDS awareness, discouragement of polythene, etc.

The seven-day special camp of N.S.S., which is organized every year give special attention to above issues and public is made aware of these problems and issues in the form of slogans, rallies, banners, short plays, etc. The college also organizes a Blood Donation Camp every year sponsored by the Red Ribbon Club, where students, teachers and other stakeholders are encouraged to donate blood. Furthermore experts also give public lectures on the HIV-AIDS, Blood transfusion, etc.

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 0

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 years	View Document

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 25

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
5	5	5	5	5

File Description	Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 6.52

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
400	400	400	400	400

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 0

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of Collaborative activities for research, faculty etc	View Document

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 0

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document

NAAC

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

The college has Wi-Fi facilities and students along with other stakeholders freely access the Wi-fi facilities. Additionally, most of the departments have a full access to the computer internet facilities, which are cable based. The college has taken care to provide facilities to the teachers and students for teaching-learning process. That's why, the College not only keeps trying to build new infrastructure but maintain, renovate and augment the existing ones. The college also provided internet facilities to all concerned ones through broad-band and Wi-Fi connections.

Almost all the departments have computers, LCD / overhead projectors, printers and scanners. The computers and printers of all the departments have software installed in them. The college website is monitored and updated from time to time by the IQAC cell of the college. The computers and printers of Administrative block and Computer Lab are connected in LAN. The whole campus of the college has Wi-Fi facility with a speed of 50 mbps. Most of the computers have internet facility via Wi-Fi. One smart class is the process of making.

Most of the departments have LCD for Power Point presentation of students at PG level. The college teaching faculty members use Internet for providing notes to the students wherever required and necessary. We timely upgrade and maintain the computer systems from time to time.

The college has EDU-SAT facility and students are benefitted by the lectures on various topics.

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

Response:

The College provides adequate facilities for sports, games, yoga centre, etc. There is more than 5 acre built up area out of total 33 acre campus area. The playground has sports facilities for outdoor games like Volley ball, Hand Ball, Badminton, kho-kho, kabaddi, Cricket, athletics related events like long jump, high jump, discus throw shot put, javelin throw, etc. and indoor games like carom and chess. The college organizes university and state levels sport championships regarding different sport events every year to encourage the students for the sport activities.

The college provides track suits, T-shirts, lowers for practice and special/separate uniforms for participation in different events like Inter-collegiate level competitions, etc. to the sportspersons who also get due TA/DA, refreshments for participation in tournaments/ sport events, the winners of which are separately felicitated with mementos, Trophies, Cups, etc at the College level.

The College has Yoga department and currently runs the programme, viz. P.G. Diploma in Yoga

and Holistic Health. Presently, 25 students are enrolled. The Yoga department has produced many proficient trainers who are serving the society working in Govt. Sector in general and Private Sector in particular. Both computer and inter facilities are available in the Yoga Department so that students may be benefitted by these facilities.

For culture activities, the college a separate committee, which organizes cultural events and programmes time to time, particularly during Republic Day, Independence Day, Gandhi Jayanti, Annual Day, Sardar Patel Jayanti and other important days. The college has all the instruments and music system, which may be used to support these activities.

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 45.65

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 21

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 100

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
11.61	11.86	11.86	9.78	8.3

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The college has central library for the access of all the students and teachers of all departments. Students and staff members can have an open access to the new books and the catalogues. College also provides a reading room, which also contains periodicals/ magazines and newspapers. The library displays the new arrivals of books and journals are displayed on separate stands and racks. The college has full staff to manage different segments of library. Three books may be allotted to the students for maximum of two weeks, whereas there is no time bar for the teaching faculty members.

Facilities available:

No. of Computers: 03

No of printers: 01 :

01 Internet bandwidth: 50 Mbps

Institutional Repository:

a) Article Repository: Published research paper/article of the faculty members: Yes

b) Book Repository : Published books of the faculty members: Yes

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment
Response:

RARE BOOKS OF CENTRAL LIBRARY

1. BHARTIYA SAHITYA KOSH BY DR. NAGENDRA
2. UTTARAKHAND AANDOLAN KA DASTAVEZ BY DR. PADMESH KUKREJA
- 3.SAMAJSHAHSTRA VISHWAKOSH BY G.L. SHARMA AND Y.K. SHARMA
4. SOCIAL HISTORY OF INDIA BY S. N. SUDHIL
5. ATLAS OF CHILD BY G.S. GIRDEN AND NAZIA
6. HINDI VISHWAKOSH IN ENGLISH
7. VEDARTH PARIJAAT SRIKARPATRI (ALL VOLUMES)
8. PAHAD BY SHEKHAR PATHAK
9. ENCYCLOPAEDIA BRITANNICA (ALL VOLUMES)

10. VEDA (ALL THE VEDAS-FULL)

4.2.3 Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: E. None of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 0.27

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.33	0.24	0.30	0.25	0.25

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: No

4.2.6 Percentage per day usage of library by teachers and students

Response: 4.07

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 195

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The college has Wi-Fi facilities and students along with other stakeholders freely access the wifi facilities. Additionally, most of the departments have a full access to the computer internet facilities, which are cable based. The college has taken care to provide facilities to the teachers and students for teaching-learning process. That's why, the College not only keeps trying to build new infrastructure but maintain, renovate and augment the existing ones. The college also provided internet facilities to all concerned ones through broad-band and Wi-Fi connections.

Almost all the departments have computers, LCD / overhead projectors, printers and scanners.

The computers and printers of all the departments have software installed in them.

The college website is monitored and updated from time to time by the IQAC cell of the college.

The computers and printers of Administrative block and Computer Lab are connected in LAN.

The whole campus of the college has Wi-Fi facility with a speed of 10 mbps.

Most of the computers have internet facility via Wi-Fi.

One smart class is the process of making.

Most of the departments have LCD for Power Point presentation of students at PG level 12.

The college teaching faculty members use Internet for providing notes to the students wherever required and necessary.

We timely upgrade and maintain the computer systems from time to time.

4.3.2 Student - Computer ratio

Response: 94.84

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

>=50 MBPS

35-50 MBPS

20-35 MBPS

5-20 MBPS

Response: >=50 MBPS

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 100

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
11.61	11.86	11.86	9.78	8.3

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The college practices a policy of decentralization of authority for efficient look over, maintenance and best utilization of its available resources. The following initiatives are taken to implement the policy.

- 1. The institution has a building construction and maintenance committee to supervise the new construction and extensions needed from time to time and also for the overall infrastructural maintenance of the college.**
- 2. The college has different committees which are made to look after the maintenance of garden, physical infrastructure, Internet and Wi-Fi facility, cycle stand, canteen, parking zone, hostel facilities, sports maintenance and expansion and for library facilities etc.**
- 3. For the maintenance and repair of computers, the college take assistance of special technical Experts**
- 4. Electrification and water supply system of the institution is being regularly monitored and maintained.**
- 5. Professor in charges deployed to look after the maintenance and repair of the physical infrastructure of the college like Gardens, canteen, sports ground, library, RO water filter**

maintenance, toilet, girls common room, gymnasium etc.

NAAC

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 4.07

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
598	441	0	28	0

File Description

Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Document

[View Document](#)

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 0.05

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
12	0	0	0	0

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation
8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: D. Any 4 of the above

File Description	Document
Details of capability enhancement and development schemes	View Document

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 7.18

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
500	400	445	302	563

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 0

5.1.5.1 Number of students attending VET year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of the students benefitted by VET	View Document

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of student placement during the last five years	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 22.76

5.2.2.1 Number of outgoing students progressing to higher education

Response: 517

File Description	Document
Details of student progression to higher education	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 7.44

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
5	3	1	2	0

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
31	49	17	22	2

File Description**Document**

Number of students qualifying in state/ national/ international level examinations during the last five years

[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description**Document**

Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years

[View Document](#)

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

The college has a Student Council and provides platform to the students for their active participation in the various academic & administrative bodies including other activities.

The function of Student Council (SC) of the college is to coordinate day to day academic activities at their level, to mediate the communication between students and faculty members, to conduct special events related to sports and cultural activities, to coordinate the activities related to organize conferences, seminars & workshops.

The elected student representatives like, President, Vice-president, Secretary, Joint Secretary, Treasurer and representatives of different faculty (Science, Art and Commerce) took part in almost all the academic and administrative meetings, which are chaired by the Principal.

Sports budget, College election, Annual day celebration, Sports events, Sports day are finalized only after having a meeting with faculty members and Elected members of Student union.

Toppers and Rank Holders in every academic department and included as honorary members of respective Departmental Council. They are supposed to take part in every meeting of departmental council and participate in proper functioning of the department.

Every department organizes academic activities like Debate, Quiz competition, Poster presentation, Extempore, Model Presentation, etc. and the student members of the departmental Council actively took part in hosting such events along with their participation.

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 3.6

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	3	4	4	4

File Description	Document
Number of sports and cultural activities / competitions organised per year	View Document

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

The College has Alumni Association and the alumni are encouraged to register themselves on the college website. There are many alumni who are directly or indirectly contributing to the development of the college. Eleven alumni are currently working in the college on the respected posts of both teaching and non-teaching positions.

Currently, the college has no fund in their account which has been collected/ donated by the alumni. However, it is proposed that very soon a bank account of Alumni will be opened and alumni will be encouraged to donate funds for the welfare of the college.

College involves suggestions and participation of the respected members of Alumni Association when it organizes various academic, cultural and sports events. A mandatory annual meeting of college Alumni is also organized every year so that our respected Alumni could get an opportunity to come to their Alma Mater and share some emotion and joyful moments. Furthermore, they can share what progress they want to see in their Alma Mater.

5.4.2 Alumni contribution during the last five years(INR in Lakhs)

? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: <1 Lakh

File Description	Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 5

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	1	1

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years	View Document

NAAC

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

For the fulfillment of the college mission, the leadership strives to maintain an open and interactive environment. All stakeholders are actively encouraged to participate and voice their perspectives for effective decision making & policy formulation. A two-way communication channel between the leadership and the staff on one hand and with the students on the other is an important feature of this College. The Principal interacts with staff and students at formal and informal levels at various occasions. The college leadership maintains regular and active interaction with all stakeholders during the span of an academic session.

The State Government is the executive authority and exercises general supervision and control of the affairs of the college through Directorate of Higher Education. The effective leadership of Principal provides an informal platform where students and teachers meet to discuss issues and seek feedback about various aspects of the college functioning. The Principal supports faculty endeavors in getting funding and sponsorships from different government agencies, private organizations, etc. for organizing seminars, workshops and community initiatives. The leadership also motivates teachers and students to undertake applied research projects and innovative projects. High-quality teaching-learning through innovative methods is emphasized for high academic achievement and that is also linked with successful careers for students. The College uses alumni network and interacts with industries, government and non-government organizations for training students in career planning and placements. Appropriately adapting and responding to changing academic and societal environment is a key to the functioning of this College at all levels. The staff and administration work with great zeal to comprehend and articulate rapid changes in the academic structure and functioning of the university. New infrastructure and equipment, renovation of laboratories, the training of the staff, etc. have been facilitated for successful implementation of new systems in the college. Excellence is also promoted by honoring deserving students by awarding and providing scholarships to the needy and meritorious students. In nutshell, the State Government, the Directorate of Higher Education and the College work in complete unison with each other, in tune with the vision and mission of the college.

6.1.2 The institution practices decentralization and participative management

Response:

The College encourages a culture of participative management by involving all the stakeholders including alumni, PTA, student union, staff members in various academic as well as administrative roles under the basic principle of delegated administration. Right in the beginning of each academic session, the principal of the college with the help of senior faculty members constitutes various committees for all significant activities and initiatives. The mandate of these committees is to oversee the smooth functioning of the particular aspect for which they have been constituted. For instance, the time table committee allots different time slot to different subject to pre-empt conflicts of departmental time table.

Major Committees comprise of teachers and many include non-teaching staff and students as well. The NAAC SSR preparation process is an example of this participative approach deployed in this current critical/ crucial college activity. As soon as the new NAAC requirement were made known the college established a core committee of seven senior faculty members and seven criteria-wise subcommittees for rapid execution of the SSR preparation. The Convener divided the task and all members actively participated and completed their assigned work/ responsibility independently. Given the extensive and time bound data requirement, members extended their support without compulsion. This has also ensured quality preparation benefitting from the integrated inputs of senior faculty with energy and enthusiasm of younger staff. Some important committees are: Proctorial Board, Examination Committee, Sports Committee, Cultural Committee, Anti-ragging Cell, Student Union Committee, Holiday Committee, Career Counselling Cell, HPSEN Cell, etc.

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

The college takes into account the UGC norms, Kumaun University guidelines, State Government's guidelines during the preparation of its perspective/strategic plans. The college approaches towards the fulfilment of its vision and mission taking a holistic approach by involving various stakeholders in the form of different councils, advisory and executive committees. The college involves all the stakeholders, particularly the faculty members, research scholars, students, and administrators of public works departments for the planning process. This is executed by time to time arranging meetings with them, which are chaired by the Principal. The fruitful suggestions and new ideas are studied carefully and relevant recommendations are incorporated in future planning and decision making. The college also works on the valuable suggestions and feedbacks from the students and alumni. The goals, objectives, plan of execution and the probable outcome of the plan are communicated and deployed to all levels through notices, circulars, and direct interaction with the all the stakeholders that are involved. All the strategic plans are time-bound. The principal of the college ensures that all the plans and activities are successfully deployed to the committees or groups, which are executing them is done within stipulated time.

The faculty members along with the research scholars and post graduate students are encouraged by the college to attend and present papers in reputed journals, national or international seminars/ conferences/ workshops and symposia etc. The college encourages the students for different excursions and educational trips like visiting academic places and institutes, libraries, industries for research, extension activities and also to extract finance from industries under corporate social responsibilities.

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

The college receives major directions from the **Secretary, Higher Education, Uttarakhand** and the

Director of Higher Education, Uttarakhand. These are two controlling bodies, which gives the directions to the head of our Institution, that is, **The Principal.** The decisions and directions given by these bodies are disseminated by Principal to all staff members. At the college level, Principal is the supreme authority and administers the college with the works with the support of different committees which are responsible and accountable. It is principal's prerogative to accept or reject the recommendations of the committees. Principal has the authority of making the final decision on any matter within the college's jurisdiction. It is him, who has the Drawing and Disbursing Power in financial matters.

Principal heads the college and is assisted by teaching and non-teaching staff in all activities and works with the four main sections, *i.e.* (i) administration, (ii) academics, (iii) training & placement, (iv) Extra-curricular activities and auxiliary bodies.

1. **Administration:** Administrative body consists of the Principal, Senior Administrative Officer, Account Officer, Senior Assistants, Junior Assistants. This body strictly adheres to the rules and regulations laid down by UGC, State Government and University with full transparency and affirmative commitment. The function of office administration is to maintain records, drawing and disbursing the financial matters, particularly salary of the staff and grant utilization.
2. **Academics:** Academic body consists of teaching faculty members, which mostly recruited by Public Service Commission, Uttarakhand and are serving in college as Associate Professors and Assistant Professors. These are Group 'A' Class I Gazette Officers, who are involved in teaching, research, examination, administration and extra-curricular activities. Teachers become eligible for promotion under CAS. For getting promotion teachers have to undergo "Annual Performance Based Appraisal" with API scores based on PBAS as per UGC Regulations, 2010. There supporting staff in every academic department, like Laboratory Assistants, Lab bearer, peon, *etc.* These are largely Group 'C' & Group 'D' employees.
3. **Training and Placement:** College also has Training and Placement Cell, which has the power to recruit temporary staff members, as per the college demand and the directions of the Directorate of Higher Education. This is effectively executed by Placement Committee assigned by the Principal.
4. **Extra Curricular Activities and the Auxiliary Bodies:** These activities are performed with the help of committees. Currently, there are more than thirty academic and administrative committees in college. The committees comprise of teaching and non-teaching faculty members, student representatives and meritorious students. It helps in the smooth functioning of the concerned department. Some of the important committees are: Purchase, Examination, Magazine, Cultural, N.S.S., N.C.C., Rovers & Rangers, UGC, RUSA, NAAC, Library, Career Counselling Cell, Sports Committee, Student Union, *etc.*
5. The college has a **Grievance Redressal Cell** for teachers and college employees. However, no complaint yet has been reported by any of the staff members since 2013.

6.2.3 Implementation of e-governance in areas of operation

1. **Planning and Development**
2. **Administration**
3. **Finance and Accounts**
4. **Student Admission and Support**
5. **Examination**

- A. All 5 of the above
- B. Any 4 of the above
- C. Any 3 of the above
- D. Any 2 of the above

Response: A. All 5 of the above

File Description	Document
Details of implementation of e-governance in areas of operation Planning and Development, Administration etc	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

Activity; “Inauguration of the Wall of Heroes”

The college has a wall, where the framed pictures and the brief mention of the valour and action of all the 21 Param Veer Chakra Awardees, was to be installed and celebrated. The idea of this wall, as our tribute to our great soldiers, who gave their lives protecting our country, was directed to the principal from the Secretary of Higher Education. The principal immediately called a meeting of coordinators of different committees of Cultural programme, Student union, NCC (Lieutenant), faculty members and the student representatives of Student Union on 22.02.2019.

The detailed programme of the event of “**Inauguration of the Wall of Heroes**” was chalked out and formulated. Local Member of Legislative Assembly, Shri **Harbhajan Singh Cheema** was invited as the Chief Guest and different minor committees were made, which will look after the arrangement (like welcoming guests, refreshment, etc.). The event of this important function scheduled just three days after (on 25.02.2019), was a great success and was well-appreciated by the Chief Guest. Entire planning and execution was done in such a short notice but it had become the one of the beautiful function.

Cultural Activities were organized by the team of **Dr. Avanish Kumar** and his students, who sang songs of patriotism and valour. March Past by NCC Cadets was led by **Lt. Dr. Pran Vir Pratap Singh. Dr. Mahipal Singh**, Incharge Student union committee was the Convener of this well executed programme.

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Facilities provided to teaching and non-teaching staff of the college:

1.The college campus has accommodation facilities to staff members and students belonging to Scheduled Tribe.

1. There is a Principal residence and Guest House for the guest in the campus.

2. Sixteen beautifully constructed Apartments for the teaching staff having lawn, garden area and two bedrooms.

3. Non-teaching staff of Group 'C' and 'D' also have staff quarters in the college campus.

1. College has a College canteen for the staff members.

2. College also provides facility of reimbursement of medical bills for the treatment of severe ailment for the family members of both teaching and non-teaching staff. This facility benefitted the families of many of our teaching and non-teaching staff members.

3. The college provides instant monetary support to the staff members, who family members have met serious accidents through staff club and direct collection of money from the other staff members.

4. Teaching faculty members are benefitted by the support provided by the college for faculty development. The faculty members are encouraged and easily relieved for attending conferences, workshops and Refresher Courses and Orientation Programmes as per the UGC norms.

5. College gives 15 days cumulative leave to the teaching faculty members who are engaged in research and to participate in different International and National Conferences, Symposia, workshops and seminars.

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 2.02

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	1	1

File Description

Document

Details of teachers provided with financial support to attend conferences, workshops etc during the last five years

[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**Response:** 0

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description**Document**

Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff

[View Document](#)**6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years****Response:** 12.24

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
6	12	4	3	5

File Description**Document**

Details of teachers attending professional development programs during the last five years

[View Document](#)**6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff****Response:**

There are two kinds of Performa to be filled by each faculty members, which are the indicators of their annual performance in the fields of teaching, research and extracurricular activities. Firstly, for the promotion of a teaching faculty member from one grade pay to another, it is mandatory to fill the **ANNUAL PERFORMANCE BASED APPRAISAL** (with API scores based on PBAS as per UGC

Regulations 2010). Faculty members give themselves API points, which is counterchecked and countersigned by the Principal and then sent to the Directorate of Higher Education for the interview. This is for the promotion of Post, Grade Pay and the Pay Band under **Career Advancement Scheme**.

There is a **SECOND** means of performance appraisal, which is for the college itself. The teaching faculty members annually fill “**Confidential Report Performa**” during the month of April. This Performa contains the details of the faculty member and its role in different departments pertaining to teaching, research, administration and extra-curricular activities. The duly-filled self-evaluation Performa by the faculty members is forwarded to the Directorate by the Principal after giving the proper remarks to the faculty members. The evaluation of this Confidential Report is not communicated to the staff members. However, if the report has certain adverse entries, it is communicated to the concerned faculty member for the improvement in this annual performance. This report is highly crucial for career progression, particularly when the faculty member is promoted to the Principal.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The College regularly conducts internal and external audits regarding the financial transactions. The college has a separate account section in the Administrative block, which maintains all account books, cash books, ledgers, guard files, order books, etc. These are checked and verified by the principal, prior to any transaction. The college strictly adheres to the following Govt. guidelines from the below mentioned handbooks and manuals.

- **Financial Hand Book, Section-2, (Part 2 to 4)**
- **Financial Hand Book, Section-3**
- **Financial Hand Book, Section-5, (Part-1)**
- **Civil Service Regulations**
- **Budget Manual**
- **Uttaranchal General Provident Fund Rules and Regulations-2006**
- **Uttarakhand Procurement Rules and Regulations-2008 updated in 2018.**

The college accounts are audited regularly by both Internal and statutory audits. So far there have been no major findings / objections. Minor errors regarding omissions and commissions when pointed out by the audit team are immediately corrected / rectified and precautionary steps are taken to avoid recurrence of such errors in future. The research projects and grants received from various government bodies, like UGC, SERB-DST, ICSSR, UCOST are also subjected to external audit. The Principal Investigator of the concerned project used to send audited statement of expenditure and the Utilization Certificate at the end of every financial year.

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 0.1

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0.1	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Ours is a government aided college, who receives grants from both state government and certain government funding agencies, like RUSA, UGC, SERB-DST, UCOST, *etc.* Apart from this funding from the government bodies, the revenue is also generated in the form of fees taken from the students in different programmes. Apart from government aided programmes, the college has self finance courses like, B. Ed., P.G. Diploma in Yoga and Holistic Health, and Diploma in Tourism.

State government funds our college once or twice per year in different head components, viz. salary, contingency, Travel Allowance, Furniture, Books and Journals, Equipments, Maintenance, Chemicals and Consumables, Computer Goods and Maintenance, Electricity and Miscellaneous. These grants are utilized in their respective heads and are non-transferable. The college also utilized the fees component from the students to meet out expenditures in the concerned department, *e.g.* sports.

Fees taken from the students under the certain heads, *e.g.* tuition fees, admission fees, dearness fees, fan fees, development fees and library fees are deposited to the treasury of the government.

The College collects student fees for different heads, *i.e.* Sports fees, laboratory fees (for practical subjects only), Reading Room fees, college magazine fees, student union fees, identity card fees, cultural council fees, caution money, practical/ viva-voce fees per subject, exam fees, council fees, Rovers & Rangers fees, campus development and beautification fees, electricity fees, Career Counselling cell fees, generator fees, maintenance, and miscellaneous fees.

The College may also receive financial assistance from Member of Legislative Assembly of Kashipur region which is spent on the development of the infrastructural facilities.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Ever since its establishment, the IQAC of our college has given full attention on improving the quality and standards of teaching, learning and research. Priority is given to the quality enhancement. It has helped in creating the healthy academic environment and the extension activities. Steps have been taken by the IQAC to excel in every prescribed criterion. However, there are two areas, where the college has shown a remarkable improvement.

Firstly, the college has shown remarkable Upgradation in ICT and e-resources and utilized them in the teaching and research in the last five years. Certain science departments, particularly Zoology, Botany, Physics, Chemistry, B. Ed., *etc.* have upgraded themselves in the execution of teaching, and learning process with the help of ICT and e-resources. Advent of computer technology has upgraded our admission and examination processes. New computer equipments like LCD projectors, laptops, personal computer, *etc.* have been purchased to enhance the quality of teaching and research. Credit definitely goes to IQAC, as this cell was continuously trying to embrace ICT, e-resources and computer technology in every academic and administrative department. Students are taking lecture notes, notices, schedules, teaching plans, *etc.* even on their mobile phones and have linked themselves to different whatsapp groups for getting updates regarding lecture timings and contents.

Secondly, the college has upgraded its infrastructure by upgrading certain lecture rooms into smart class, normal furniture is replaced by the advanced furniture, Incandescent bulbs have been replaced by LED, *etc.* The college has taken much effort to uplift the research facilities in our college. Zoology Department has taken initiative and established first highly equipped research laboratory under the supervision of **Dr. Ahmad Pervez**, who investigated two Major Research projects funded by University Grants Commission and Science and Engineering Research Board, Department of Science and Technology. He created a research lab named, "**Biocontrol Laboratory**", which has all instrumentation facilities. Other teaching faculty members are also instrumental in designing and sending their research projects to funding agencies.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

The college reviews and implements teaching learning reforms facilitated by the IQAC. The two such examples are mentioned below:

1. **Online feedback collection from students on Teacher Efficiency and Performance:** IQAC has recommended that the standards of teaching and learning should be enhanced by consistent feedback from the students. The college in previous years has adopted the offline methodology format for generating such feedbacks, which needs a lot of efforts in terms of number of manpower and papers needed. However, after adding this online module for the student feedback, the process of this feedback or feedfront has eased up this process, as now we can get a direct feedback from

hundreds and thousands of students with almost zero input. The IQAC, after receiving the data on feedback, analyses it online and process it. The IQAC takes necessary action if it identifies any dissatisfaction from the students on any aspect of teacher efficiency. Accordingly, IQAC forwards the feedback reports to the Principal for further necessary action. The principal discusses the report amongst the concerned stakeholders and resolves the issues and appropriate action is taken amicably to settle the matter.

- 2. Online Registration and Listing of Alumni:** Registration of Alumni was a very big issue for our college, as most of the alumni on respectable jobs have left the Uttarakhand state and it is very difficult to contact or locate them. On the suggestion of IQAC, modules for online registration of the alumni was incorporated in the college website (due to this issue, our college website experienced a major renovation and Upgradation). Now after the installation of this online Alumni Module, it has become very easy for the Alumni to get themselves registered and thereby get connected with their Alma Mater. This will not only increase the strength of the registered alumni in our college but will also simultaneously raise the Alumni funds, which will further be used in the betterment and development of our college.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 2.2

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	2	2	2	2

File Description

Document

Number of quality initiatives by IQAC per year for promoting quality culture

[View Document](#)

6.5.4 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements**
- 2.Academic Administrative Audit (AAA) and initiation of follow up action**
- 3.Participation in NIRF**
- 4.ISO Certification**
- 5.NBA or any other quality audit**

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: C. Any 2 of the above

File Description	Document
Details of Quality assurance initiatives of the institution	View Document

6.5.5 Incremental improvements made during the preceding five years (in case of first cycle) Post accreditation quality initiatives (second and subsequent cycles)

Response:

Since after the report from NAAC Peer Team at the completion of Second Cycle in 2013, the college has exhibited high level of quality improvement in every criterion mentioned in Quality Indicator Framework (QIF). The college has successfully implemented post-accreditation quality initiatives to a large extent. As a result of peer team's recommendation:

1. The Central Library of the College has been enriched with some good reference books and text books and journals. Currently our central Library comprises of more than 58,000 books and 50 journals of various international and national repute.
2. More and more teaching faculty members have been encourage to pursue research and participate in various national and international conferences/ symposia and seminars.
3. Most of our academic departments are used ICT and e-gadgets for teaching, learning and research
4. One smart class has been created for the computer based teaching and learning.
5. The college's proposal has been accepted for big funding agency, like **RUSA** for infrastructure grant and **Rs. 2.0 crore** has been sanctioned for the Upgradation of Infrastructure, particularly, constructions of New Library, procurement of Books and Journal, Enhancement of Laboratory with some good and upgraded scientific equipments, Renovation of college auditorium and Beautification of college campus.
6. **Dr. A. Pervez**, Associate Professor received a **Major research Project worth Rs. 30.58 Lakh** for the research in the field of Biocontrol of Aphid Pests (Entomology). A few projects have also been sent to various funding agencies for financial assistance.
7. More and more senior teachers are now participating in various **Board of Studies** meetings and meetings of bar Council, e.g. **Dr. Kamla Sharma, Dr. Aparajita, Dr. A.K. Maurya and Dr. Amaduddin Ahmad** (an active member of **Bar Council of India**). These faculty members are consistently involved with these councils and extend their cooperation whenever needed.

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 1

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	1

File Description

Document

List of gender equity promotion programs organized by the institution

[View Document](#)

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:

- 1. Safety and Security**
- 2. Counselling**
- 3. Common Room**

Response:

The College organizes special programmes for gender sensitization and related issues. 30% horizontal reservation is given to the female student for admission in any kind of Undergraduate and Post graduate programmes. This is done to encourage the female students to get admissions in their programme and subjects of choice. Keeping aside the mandatory 30% horizontal reservation, the college follows an open and transparent system of admitting students purely based on merit regardless of gender.

The college has Women grievances cell which looks after the issues related to women. This cell comprises of senior female faculty members, who are mostly Associate professor in various departments apart from other male members. Women Grievances cell is self-sufficient in dealing the cases (if any) very confidently with its team of Principal, functional head of the cell and a few women faculty members.

However, till date, no sexual harassment complaint has been reported so far.

Anti-Ragging Cell is specially made to provide security to the new female students and the complaints lodged by these students are seriously addressed with high priority.

For counselling, the college has a career counselling cell, which organizes programmes and events to deal with the career issues, especially for the career oriented students.

The college has separate common rooms for both boys and girls. The separate common rooms may provide a platform for social interactions and compatibility among the same gender students.

7.1.3 Alternate Energy initiatives such as:

1. Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 8.4

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 10

7.1.3.2 Total annual power requirement (in KWH)

Response: 119

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 8.4

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 10

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 119

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document

7.1.5 Waste Management steps including:

- Solid waste management
- Liquid waste management
- E-waste management

Response:

The colleges all the students, teachers and non-teaching once in a week to give 1.0 hours in cleaning the campus and removing any recurring solid wastes, in terms of polythene, papers, falling leaves, wrappers, etc. This work is led by the Principal and his committee. The primary goal of solid waste management is reducing and eliminating adverse impacts of waste materials on human health and environment to support economic development and superior quality of life.

Reduce: The reduction in use of raw materials

Reuse: Reuse of waste materials and recycling of those

Recycle: Recycling of materials

There are two types of Solid wastes (i) Bio-degradable (ii) Non-bio degradable Bio-degradable waste is allowed to degrade or decompose an oxygen rich medium. A good quality nutrient rich and eco-friendly manure is formed and non-biodegradable wastes are dumped into dumping yards.

Dust bins are provided throughout the campus. Throwing the waste anywhere is strictly prohibited.

Usage of plastic bags is discouraged within the premises of the College.

Liquid Waste Management:

Well constructed drainage system leading to the closed collection tanks. The tanks are regularly cleaned to avoid stagnation of water and the cleaning part is given for outsourcing.

E-Waste Management: E –Waste, which on the face of it seems quite clean and safe is not so. Its qualitative characterization shows it to be very complex consisting of several hazards constituents that can play havoc with our health therefore some of the e-waste generated is used for technical education purpose by using the hardware in laboratories for display. The remaining material is disposed off in an appropriate manner. The un-repaired are inspected by the authorities and it's open for disposal through contractors or vendors, who pay certain amount of money to dispose them.

7.1.6 Rain water harvesting structures and utilization in the campus**Response:**

The college has constructed two pits to collect the rainwater during the raining seasons and to be used it for cropping and gardening.

From the top of the roofs also the rain water is collected through a delivery system which is used for several purposes, mainly like gardening. The college adopts sprinkler procedure in large lawns and water is very judiciously used for plantation purposes.

Benefits:

1. This will help in recharging the soil
2. It improves the ground water quality by the process of dilution.
3. It increases and improves soil moisture
4. It reduces soil erosion by minimizing run of water.

A few soak pits were also constructed at appropriate places to raise the water table.

7.1.7 Green Practices

- **Students, staff using**
 - a) **Bicycles**
 - b) **Public Transport**
 - c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

Green Practices are followed by all the stakeholders of the college, particularly, the Principal, teaching and non-teaching staff, students and research scholars in the campus. Some of these practices are mentioned below:

a) Bicycles: The faculty members (Both teaching and non-teaching), research scholars, and students residing nearby are encouraged to come by bicycles. By doing so, we prevent the emission of hazardous pollutants in the forms of carbon monoxide, hydrocarbons, carbon dioxide, etc. to pollute the campus.

b) Public Transport: Most of the teaching and non-teaching staff along with the students who stay in the college campus and in the vicinity of the institute prefer to walk down to the institute avoiding any kind of vehicles. The college is located on the highway and we encourage our faculty members and students to use the public transport for safety, security and fuel conservation.

Plastic free campus: Use of plastic bags and cups are discouraged in the campus. Concept of plastic free and paper free campus may be successfully implemented in the college.

Step towards paperless office: The Management has taken keen interest to make the office a paperless office. Most of the records are stored and maintained in the computers. The complete campus is Wi Fi enabled, making it much easier for paper less activities. Even the official information and circulars are preferred to be sent only through mails.

Green landscaping with trees and plants: The college is encouraging our stakeholders to spread the environment awareness and to make Green Campus. Our college has vast campus consisting of back and

front fields, where we encourage tree plantation and growing beautiful herbs and shrubs.

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 5.43

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
.60	.85	.48	.63	.36

File Description

Document

Details of expenditure on green initiatives and waste management during the last five years

[View Document](#)

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: C. At least 4 of the above

File Description

Document

Resources available in the institution for Divyangjan

[View Document](#)

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years**Response:** 0

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description**Document**

Number of Specific initiatives to address locational advantages and disadvantages

[View Document](#)**7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)****Response:** 0

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

7.1.12**Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff****Response:** Yes**7.1.13 Display of core values in the institution and on its website****Response:** Yes**7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations****Response:** Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document

7.1.15 The institution offers a course on Human Values and professional ethics

Response: Yes

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 5

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	1	1

File Description	Document
List of activities conducted for promotion of universal values	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

The college organizes National Festivals and Birth and Death Anniversaries of great Indian Personalities with great enthusiasm. Our students are on a mission towards better India by breaking the boundaries of religion and caste. The college practices pluralist approach towards all religion functions and encourages the students and faculty to showcase the same. Every year our college organizes the national festivals and birth / death anniversaries of the great Indian personalities. The details of the dates are mentioned below:

1. 26th January Republic Day- Republic Day is celebrated on January 26 to commemorate the

adoption of constitution. On this day, various formal events including flag-hoisting and march-past are organized and which are followed by “constitution awareness program” in which students and staff members got information of their duties towards our nation and rights given to them by our constitution. By organizing such type of events institute does its share to immersed patriotism and awareness to next generation.

2. **14th April: Dr. Ambedkar Jayanthi-** Dr. Bhimrao Ambedkar is the creator of our constitution and the college organizes this day as a festival and different cultural programmes are also organized.\

3. **15th August Independence day-** This national festival is celebrated every year and it is a grand event marked with the flag hosting by the Principal of the college and well-practiced march-past by the students of NCC, and Rovers and Rangers. Thereafter, the entire college-staff the gathers into the college auditorium and our independence day is celebrated with great enthusiasm and joy. Lots of cultural activities are performed by the students and the college remembers and honors the great personalities of our country who gave their lives for our independence.

4. **2nd October: Gandhi Jayanti-** This day is celebrated in our college on 2nd October as birth anniversary of our great leader and thinker, Mahatma Gandhi. Gandhiji was additionally famously known as the Father of our Nation, Bapu or basically Mahatma. The standards of truth, peacefulness and trustworthiness are recalled and generally plugged among the students of the college.

5. **31st October Ekta Divas** (Birth Anniversary of Sardar Patel)- This day is also celebrated as National Unity Day, as because of this great leader some of the states united in India during the post-independence era. On this occasion the college organizes cultural activities, like run for unity, etc.

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

The details of Financial, Academic, Administrative and Auxiliary Transparency is mentioned below:

Financial Transparency: All the purchase and repairing activities above Rs. 25,000=00 are done by the college by the recommendations of College Purchase Committee and College Repair Committee, respectively which also comprise of two member from finance and audit from outside (Treasury, etc.) in a bid to maintain transparency in the deal. Regular financial audit is done by the team of Accountant General and Comptroller. The details of which are updated on the college website from time to time.

Purchasing of goods, particularly, furniture, scientific equipment, books, sports goods, etc. is largely done by College purchase committee (as mentioned above) by inviting open tenders, quotations and through rate contract method as per the guidelines of updated Uttarakhand procurement rules 2017.

Academic Transparency: The College adheres to the Academic transparency in admission of new students along with their internal assessment and evaluation process. For admitting the students, the admission committees primarily make distribution chart containing schematic representation of both vertical and horizontal reservation provided to the candidates, who fall in reserve category. Thereafter, the

merit list of selected candidates is displayed on the notice boards of respective departments. There is a mandatory class attendance of the students (75%), which is needed for the student to appear in examination.

The faculty members are encouraged to display their academic achievements in the field of research so that it may inspire the students for summer training under DST-INSPIRE Fellowship and to choose their research guides after clearing their Ph.D. Entrance Test.

Administrative Transparency: The College runs all the administrative work with the help of committees and the principal calls meetings time and again to maintain transparency amongst the stakeholders. The college has installed a **Biometric attendance system** for keeping transparency in monitoring the attendance of the both teaching and non-teaching staff. There is an active Right to Information committee headed by **Dr. Mahipal Singh**, Assistant Public Information Officer, who is highly instrumental in discharging his duties regarding the expedite process of transferring information to the seeker. Important notices regarding college are regularly posted in the college website to ensure complete transparency in all its functioning.

Auxiliary Transparency: The Auxiliary departments, like the college Central Library is also functional, and students can issue maximum three books for a fortnight. The information regarding the persons who have issued the books is also open to access. There is anti-ragging committee in the college for prevention of ragging and a Mentoring committee for personal counseling of students.

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

1. BEST PRACTICE

1. Title of the Practice: “Botanical Garden containing economically important plants”

1. Objectives of the Practice:

The objective of this practice is to culture and grow some economically important plants that are mostly native to India and are easily available. The concept of this practice is to raise a botanical garden, as the college has ample green area and the idea is convert a portion of fertile land into a beautiful botanical garden comprises of plants having ethno-botanical and medical importance. As an outcome certain important flora will be stationed in our college that will further create awareness towards our rich heritage of medicinal plants, going green and preserving them.

The Context

Uttarakhand is enriched with flora, especially the plants are of medicinal value are found here, as

mentioned in *Ramayana* about the *Sanjivini* that was found on Himalayas. Certain medicinal plants are important sources of life saving drugs. In our country, various diseases are still cure by herbal medicine, e.g. Ayurveda and Unani. Uttarakhand is the habitat of certain economically importance plants. Hence, the college has a Best Practice of implanting such plants.

The college faces the challenge as some of the plants are stenotopic, delicate and climate oriented and they fail to survive in different conditions. In future, the college has a plan to install greenhouses to provide habitat to such delicate plants.

The Practice

India is also rich in flora diversity. The Himalayas have a great wealth of medicinal plants and traditional medicinal knowledge. The Indian Himalayan region alone supports about 18,440 species of plants (Angiosperms: 8000 spp., Gymnosperm: 44 spp., Pteridophytes: 600 spp., Bryophytes: 1736 spp., Lichens: 1159 spp. and Fungi: 6900 spp.) of which about 45% are having medicinal properties and rest too are economically important in different aspects. Our state is a storehouse of a rich variety herbs and medicinal and aromatic plant species. Traditionally the folk people and the locales utilize the vegetation of their ambient environment in form of different products as food, fodder, fuel, medicine, fibre, timber etc. Among these useful species most of them are commercially exploited by drug dealers and at present many of such species come in threat categories. Therefore, there is an urgent need for conservation of such species for sustainable development. The members of threatened taxa belong to different families as Acanthaceae, Aceraceae, Asteraceae, Berberidaceae, Caryophyllaceae, Dioscoreaceae, Fabaceae, Hypoxidaceae, Lamiaceae and Liliaceae, etc.

Our college has been established in 33.0 acre area. Of which more than 75% of the area still has a green cover. The college is trying to implant some of the important plants by marking the area, where the plantations can easily be managed and maintained. Department of Botany is playing a major role in the conception of idea along with its meticulous implementation. This department is enriched with efficient teaching staff, viz. **Drs. A.K. Maurya, Reeta Sachan, Sneh Lata** along with postgraduate students and Ph.D. scholars.

Hence, it is a best practice to culture and grow these plants in the gardens of college campus with an idea of maintaining a biodiversity enriched Botanical Garden.

1. Evidence of Success

Success of this best practice is based on the management and multiplication of the economically important plants along with making our students aware of the need for us to culture them. The college is taking special attention to make this venture a big success. The participation of students from different faculties, especially the teams of N.S.S. and Rovers and Rangers in sowing new plants in the orchards speak volumes of its success. Learned professors of Botany Department are making the students and other stakeholders of the college about the need for culturing and saving the heritage of our country from getting extinct, etc. These theoretical results indicate that this best practice is progressing with success.

Problems Encountered and Resources Required

There are certain temperature and climate sensitive plants, which needs a lot of care and attention. Insect pests are also attacking some of our crops. However, this attack is not serious and only few leaves are getting affected. The college do seek the expert opinion of Zoology teachers, who have specialized in Entomology, particularly, Dr. S. N. Rao, Dr. A. Pervez and Dr. Shahid Siddiqui for the insect pest management.

Notes (Optional)

Certain programmes, like **TREE TALK** should be organized in other institutions and awareness towards the medicinally, economically, culturally, ethno-botanically important flora and fauna. This will create an interest towards plants in the mind of our youth. Other institutions can make a small start by creating a nursery and then take it to the next level.

2. BEST PRACTICE

Title of the Practice: “Clean your College and Environment”

Objectives of the Practice:

Swachh Bharat Mission started by our **Prime Minister Shri Narendra Singh Modi** has values and concerns towards our country. Entire nation has adopted this mission in their life. Hence, it's our duty towards our nation and institution is to keep it clean and pollution-free. The objective of this practice is to provide clean environment to our students, as a healthy mind can grow in a clean and healthy environment.

The Context

It is the continuation of the *Swachh Bharat Mission*, the college has taken remarkable steps towards achieving this mission. The challenges prior to adopting this practice were: less feeling of belongingness towards the college infrastructure, less sanitation in washrooms, wrappers of tobacco/ gukta lying in college grounds and corridors, paper waste not being disposed properly, inadequate furniture in the classrooms, etc.

The Practice

The college has seriously addressed the issues regarding the cleanliness of our college campus and insanitation in the staff and student washrooms. Strong message has been sent to all the stakeholders to consider the campus as their own house and given similar treatment to it. Steps have been taken to better sanitary conditions in the washrooms/ toilets of staff and students. This issue has also been kept and highlighted in the RUSA proposal and amount of Rs. 5.0 Lakh has been sanctioned for the upgradation of the existing toilets/ washrooms. College has separate toilets/ washrooms for boys and girl students in every

building and floor with proper labels and conditions.

Usage of polythene products are banned in our state as well as in our college. Even the usage of disposable plastic glasses and cups is restricted. The college is spreading a message of awareness towards environmental protection and cleanliness amongst the students, especially in one-day and seven-day camps of N.S.S., gatherings and meetings of Rovers and Ranger/ N.C.C. The college has installed bins (USE ME) and dustbins near the corners of college buildings. College has Swachta Committee, which organizes one hour, *Shram Daan* activity in every week so that awareness towards cleanliness should be made and inhibitions regarding the puniness of this job may be vanished from the minds of students. The principal, staff members and students take brooms in their hands and take part in this venture collectively.

Evidence of Success

Surely, this practice is a success, as the awareness towards cleanliness is growing in the minds of our staff and students. Washrooms are now in better conditions. College campus, corridors and lawns are clean. Walls of the campus are poster-less. This is just a start.

Problems Encountered and Resources Required

College hardly faced any problem in inculcating this idea in the minds of students and other stakeholders, as they themselves had seen their Prime Minister cleaning the road with broomstick in his hands on *Swachta Abhiyaan Diwas*. However, college needs funding for upgrading and constructing more toilets/washrooms as the student strength of this college is nearly six thousand. RUSA has sanctioned certain amount for this work but more is needed.

Notes (Optional)

It is not difficult to spread this word. Most of the institution has already started this practice. However, awareness in the young minds of students needs to be generated.

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

Our college is a hub of quality education with a lot of courses in different faculties, *e.g.* Arts, Science and Commerce that have benefitted the students of Kashipur and the nearby places, especially Moradabad (U.P.), which shares the boundaries with Kashipur. Quality and Excellence in higher education is the

identity of this college. This could be testified by counting the number of University Toppers.

Yes, this is one distinctive area, where the college has excelled in the last five years is producing high numbers of university toppers. Kumaun University has three functional college campuses in Nainital, Almora and Bhimtal. Apart from this, it has 31 affiliated government colleges and almost same number of private colleges. Hence, it is an honour for our college to produce good number of topper students from only one place.

The list of university Topper from our college is attached herewith:

Year	Name	Class	Roll Number	Percentage
2016	Ms. Rishu Sharma	B. Sc. III	29819292	82.37 %
2017	Ms. Manisha Yadav	B. Com. III	29817235	69.11%
2018	Ms. Gulfija	B.A. III	29821322	71.0%
2018	Ms. Pooja	M. Sc. IV (Zoology)	62951019	82.0%
2018	Ms. Akriti	M. Sc. IV (Botany)	62941002	79.0%
2018	Ms. Shivi Kanoujia	M.A. IV (Economics)	62912015	71.0%

Apart from these students, there is a long list of meritorious students who are neck to neck with the other students, who had topped in university examinations. The number of NET-JRF students is increasing day by day. One student, **Dr. Ravikant** is doing post doc in Sociology and received his fellowship from ICSSR, Delhi and other **Ms. Preeti Chandra** is pursuing her Ph.D. in Economics after receiving direct fellowship from ICSSR, Delhi. Most of our undergraduate and postgraduate students from science faculty are receiving **DST-INSPIRE Fellowships**. The college has set high standards for the quality education in the recent three-four years and is in the process of par excellence in the field of teaching and research.

Dr. Ahmad Pervez, Associate Professor in Zoology from this college is currently supervising one of the major research projects of Uttarakhand (worth Rs. 30.58 Lakh) and established a well furnished and equipped laboratory of international standards and currently six research scholars are pursuing their Ph.D. Programme under his supervision, including **TWO Project Fellows**.

File Description	Document
Any additional information	View Document
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5. CONCLUSION

Additional Information :

Radhey Hari Government P. G. College is named after an honourable person, **Radhey Hari**, who has donated his precious land for the welfare of the students living in this area and state. The idea behind this venture was to provide cost-effective education to all. The education should reach up to the last needy person by increasing access while improving quality. This institution should be developed into a dedicated college fraternity, striving to attain human excellence in the service of mankind. Currently, under the great leadership and guidance of our principal, **Dr. Chandra Ram**, the college is heading towards achieving its goal and vision.

New ideas are shared and brought to the limelight. Every individual of this college has been encouraged to participate in the ventures and plans, which may lead to our college to new horizons. The advent of ICT and e-resources has provided a launch pad to the new ideas for the betterment of qualitative teaching and learning.

Concluding Remarks :

This college is the biggest college of Kashipur with thumping strength of almost 6000 students enrolled in different programmes. The institution is gradually being recognized by its products, in form of meritorious students. The new avenues of research are increasing day-by-day. Institution is highly instrumental of recognizing good students and takes effort to support and celebrate these students. Efforts are also taken to provide financial assistance to such students apart from those students who avail scholarships in reserve categories and economically backward communities.

The college provides suitable platforms to our students in the form of extra-curricular activities like NSS, NCC, Rovers and Rangers. The college campus also holds education centres for the distant teaching-learning of two universities, namely **IGNOU** and **Uttarakhand Open University**. Our College **Central Library** is highly enriched with quality text and reference books (more than 58,000 books). Thus, it may be concluded that this institution is equipped with all the essential resources and is amongst the leading institute, where student come and build a great and prosperous career for them.